

UPDATE

MAY 6, 2016

Update of Academic Unit Carryforward Project Codes

In 2013, BIA and Accounting and Financial Services developed two new object consolidation codes, “Committed Obligations” (COBL) and “Known Obligations” (KOBL), to more easily track and record intended uses of carryforward balances in our financial system. Part of the recording of a COBL or KOBL requires establishing a project code beginning with “CF.” Based on a review of carryforward project codes used by the academic units (see Appendix for the full listing of carryforward project codes added or suggested by units in 2016), below is a list of codes that should be used consistently across campus when units have items that fit into these categories. Units may still use their own to address unit specific items.

Obligation Type/Description	Project Codes
Start-up funding for faculty recruitment: use xx to denote unit (1st two digits of organization code) and “####” for position number	CFSUxx or CFSTUP“####”
Retention funding for faculty: use “####” for position number as appropriate	CFRET“####”
Fellowships: use “####” for position number as appropriate	CFFSHP“####”
Endowed Chairs: use “####” for positon number as appropriate	CFENDOW“####”
Contract employee: use “####” for position number if relevant	CFCONT
Summer session/seminar compensation	CFSSC
Equipment	CFEQUIP
Renovation	CFRENOV
Bridge funding: support between research grants	CFBRIDGE
All Others: designate appropriate abbreviation for “xxxx”	CFOTHER or CF”xxxx”
ACCD Commitments	CFACCD
Graduate programs/support	CFGRAD
Undergraduate instruction	CFINSTRUC
Matching commitments	CFMATCH
Faculty research	CFRESEARCH
Chair research	CFCHAIR
Staff training	CFTRAIN

A review of carryforward project codes used by administrative units is underway, and this list will be updated once that is completed to include common project codes for administrative units.

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Appendix – All Project Codes Used or Suggested by Units in April 2016

Unit	Project Code	Notes/Comments
CBS	CFADMIN CFACCD CFGRD SUP CFINSTR CFMATCH CFRESEARCH CFSALRSEV CFFUNDRAISE	Administrative commitments ACCD commitments Grad programs/student support Undergrad instruction College/department grant or program matching commitments Faculty research funds Salary reserve funds Fundraising program support
HArCS	CFHACCHAIR CFDHC CFIST CFFRS CFPUBASSIS CFCOURTRVL CFADMRSRCH CFRSRCHCLU CFHACGRAD CFSTAFFING CFBENEFIT CFTANA CFSUPPINST CFCOMPLAB CFILTIRB	Chair/Director research funding: Project code unique to HArCS division Davis Honors Challenge research funding: Project code unique to HArCS Integrated Studies research funding: Project code unique to HArCS division Freshman Seminar research funding: Project code unique to HArCS division Publication Assistance Funds COR Travel Grant Funds Faculty Research Funds from Administrative position Research Funds from participation in a Research Cluster: Unique to HArCS Graduate Student Support: Project code unique to HArCS division Staffing Funds: Project code unique to HArCS division Dean's office use TANA program Arts Sproul
MPS	CFRESEARCH CFGRD SUP CFMATCH CFCHAIRS	Faculty research funds Grad student support Matching commitments Chair/director research
DSS	CFSSGRDSUP CFSSINSTR CFSSTRAIN CFSSISS CFSSACCD CFSSCHAIRS CFMATCH	Grad student support Instruction Training (staff) Institute of Social Sciences ACCD commitments Chairs/Directors research Matching commitments
SOM	CFADMIN CFCBEQU CFCLIN CFEDU CFRECRUIT CRRESEARCH CFBRIGVCCM	Administrative expenditures Sustainable resources lab equipment Clinical expenses Education and training Chair recruitment funds Faculty research funds Bridge funding (not sure if this is different from CFBRIDGE)

(Appendix continues)

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Appendix – All Project Codes Used or Suggested by Units in April 2016

SVM	CFGRAD CFINST CFTRAIN CFACCD CFMATCH CFRESEARCH CFGARAMENDI CFSFT CFFACULTY CFSPECPROJ	Grad Student Support Instruction Training ACCD Commitments Matching Commitments Research Garamendi Commitment SVM SFT Commitment Faculty Account Specific Project
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